

HERITAGE PINES CONDOMINIUM ASSOCIATION
INSTRUCTIONS TO COMPLETE THE APPLICATION
FOR PURCHASE OR LEASE

1. If applicants are not legally married, an application for each person over the age of 18 must be completed.
2. Send completed application to: Heritage Pines Condominium Association, c/o Sunshine Managed Associations Network, Inc., 8388 S. Tamiami Trail, #173, Sarasota, FL 34238 along with a money order or cashier's check for the application fee in the amount of \$100 per non-married applicant made out to Sunshine Managed Associations Network or SMAN. If applicants are not married or have different last names, an additional application fee is required to process separate credit and background reports.

PERSONAL CHECKS WILL NOT BE ACCEPTED

3. Please print legibly or type information. Complete addresses and phone numbers are required.
4. If any questions are unanswered or left blank, this application will be returned unprocessed.
5. Missing information or lack of requested documents will cause delays in processing and approval of your application.
6. Only the applicants/owners are authorized to sign this form.
7. Copy of Driver's licensed for all prospective occupants 18 or older

Purchaser is responsible to obtain an assessment coupon book for payment of assessments to the association, by the seller or Management Company.

Heritage Pines Condominium Association
c/o Sunshine Managed Associations Network, Inc.
8388 S Tamiami Trail, #173
Sarasota, FL 34238
(Revised for Association 06-21-23)

APPLICATION FOR APPROVAL TO (PLEASE CHECK ONE) _____ PURCHASE OR
_____ LEASE A UNIT

UNIT # OR BUILDING _____ PRESENT OWNER _____
UNIT ADDRESS _____ CITY/STATE _____ ZIP _____

PERSONAL INFORMATION

Date _____ Orientation By _____

Name of Applicant _____ Date of Birth ___/___/___ Phone (____) _____

Email address _____ Social Security # _____

Driver's License # _____

Present Address _____ City _____ State _____ ZIP _____

Prior Address _____ City _____ State _____ ZIP _____

How long at present address? _____ How long at prior address? _____

Name of present landlord _____ Phone (____) _____

Name of prior landlord _____ Phone (____) _____

How many will be living in this unit? Adults _____ Children _____

Heritage Pines does not allow pets!

Employer _____ Occupation _____ Salary _____

How Long? _____ Contact Person _____ Phone (____) _____

SPOUSE INFORMATION

Name of applicant: _____ Date of Birth ___/___/___ Phone(____) _____

E-mail address _____ Social Security # _____ Salary _____

Driver's License # _____ Employer _____

Occupation _____ Salary _____ How long? _____

Contact Person _____ Phone (____) _____

OTHER PROPOSED OCCUPANTS

Full name and relationship to applicant of others who will occupy the unit with Applicant, including children:
(Maximum occupancy: 1 family. Not more than six persons residing in unit)

_____	M _____ F _____	_____	____/____/____
Name	Male Female	Relationship	Date of Birth
_____	M _____ F _____	_____	____/____/____
Name	Male Female	Relationship	Date of Birth
_____	M _____ F _____	_____	____/____/____
Name	Male Female	Relationship	Date of Birth
_____	M _____ F _____	_____	____/____/____
Name	Male Female	Relationship	Date of Birth
_____	M _____ F _____	_____	____/____/____
Name	Male Female	Relationship	Date of Birth

EMERGENCY CONTACT INFORMATION

Name _____ Relationship _____

Home Phone _____ Cell Phone _____

PLEASE ANSWER YES OR NO TO THE FOLLOWING QUESTIONS

Have you ever been evicted? _____ Yes _____ No

Have you ever been sued for property damage? _____ Yes _____ No

Have you ever left a rental property still owing money? _____ Yes _____ No

Have you ever been convicted of a crime? _____ Yes _____ No

Do you currently owe any delinquent rent to any previous management/landlord? _____ Yes _____ No

If you answered yes to any of the above, please explain below:

NOTE:

HERITAGE PINES IS GOVERNED BY USE RESTRICTIONS AND RULES AND REGULATIONS CONCERNING THE USE OF UNITS AND THE CONDOMINIUM PROPERTY.

BY SIGNING THIS APPLICATION I AGREE TO BE AWARE AND ABIDE BY ALL APPLICABLE USE RESTRICTIONS, RULES AND REGULATIONS GOVERNING THE USE OF UNITS AND THE CONDOMINIUM PROPERTY.

BY SIGNING THIS APPLICATION I CERTIFY THAT I HAVE RECEIVED A COPY OF THE "USE RESTRICTIONS" AND "RULES AND REGULATIONS" AND I FURTHER AGREE, TO TAKE FULL RESPONSIBILITY FOR ANY GUESTS THAT I HAVE AND THAT THEY WILL ALSO ABIDE BY ALL RULES AND REGULATIONS.

BY SIGNING THIS APPLICATION I CONSENT TO A CREDIT CHECK AND VERIFICATION AND AUTHORIZE DISCLOSURE OF INFORMATION BY EQUIFAX OR SUCH OTHER CREDIT RATING AGENCY OR SERVICE TO THE ASSOCIATION.

BY SIGNING THIS APPLICATION I ACKNOWLEDGE THAT ANY VIOLATION OF THE TERMS, PROVISIONS AND COVENANTS OF THE CONDOMINIUM DOCUMENTS INCLUDING THE "RULES AND REGULATIONS" PROVIDES FOR IMMEDIATE ACTION AS PROVIDED IN THOSE DOCUMENTS.

BY SIGNING THIS APPLICATION I ACKNOWLEDGE THAT HERITAGE PINES CONDOMINIUM HAS 15 DAYS TO CONSERVE THIS APPLICATION AFTER IT IS RECEIVED BY THE BOARD OF DIRECTORS AND THAT OCCUPANCY OF THE UNIT BEFORE APPROVAL OF THIS APPLICATION WILL RESULT IN DISAPPROVAL OF THE APPLICATION.

Applicant Signature: _____

Applicant Name (Printed) _____

Dated: _____

Applicant Signature: _____

Applicant Name (Printed) _____

Dated: _____