

HERITAGE PINES CONDOMINIUM ASSOCIATION, INC.

Instructions to complete the application for Purchase or Lease

PLEASE KNOW:

Heritage Pines is a Condominium Association which is governed by Use Restrictions; Rules and Regulations concerning the use of units and the Condominium Property.

Purchase and Rentals - All purchasers and renters shall be approved by the Board of Directors. A complete application, a credit report and a criminal background check along with an orientation / interview is required before move-in. A \$150.00 non-refundable application fee payable to DellCor Management must accompany each application form. Payment for this can be paid by cash, check or money order. Payment cannot be made by credit or debit cards. Please print legibly or type information. Complete addresses and phone numbers are required. Only the applicants and owners are authorized to sign this form.

Heritage Pines only allows annual (minimum 1 year) leases. A copy of fully executed lease agreement is required from owner before move-in. Only tenants on lease can reside in unit.

Applications must be filled out completely. Incomplete application will be returned unprocessed.

Each applicant must provide a copy of a current Florida Drivers License or State of Florida Identification Card or a current passport.

Any proposed occupant 18 years or older must complete an application, is subject to a criminal background check and required to provide a copy of a current Florida Drivers License or State of Florida Identification Card or current passport.

Applicants to be considered for residency in the Heritage Pines Condominium Association, Inc. must have:

(To rent) a credit score of at least 600.

(To purchase) a credit score of at least 640.

No evictions.

No criminal convictions.

Heritage Pines Condominium Association, Inc. has fifteen (15) days to consider the completed application after it is received by the Board of Directors and the occupancy of the unit before approval of the application will result in the disapproval of the application.

Please return the application to: **DellCor Management, 310 Pearl Avenue, Sarasota FL 34243**
Any questions regarding the application or the completion of it may be emailed to: Penny@DellCor.com
Any questions regarding your lease or the leasing of the unit need to be asked of the owner/landlord.

Thank you!

HERITAGE PINES CONDOMINIUM ASSOCIATION

C/O DELLCOR MANAGEMENT, 310 PEARL AVENUE, SARASOTA, FL 34243 PENNY@DELLCOR.COM

APPLICATION TO LEASE PLEASE ALLOW 2 WEEKS FOR PROCESSING
TODAY'S DATE _____ LEASE DATES: _____

CURRENT (SELLER) HOMEOWNER INFORMATION

UNIT # _____ PRESENT OWNER _____ EMAIL _____
UNIT ADDRESS _____ CITY, STATE _____ ZIP _____
RENTAL AGENT _____ email: _____ PHONE# _____

HERITAGE PINES CONDO ASSOC. REQUIRES RENTERS TO HAVE A MINIMUM FICO SCORE OF 600

APPLICANT(S) INFORMATION

NAME _____ SPOUSE/CO-OCCUPANT _____
D/O/B _____ SS# _____ D/O/B _____ SS# _____

PLEASE ATTACH A COPY OF EACH APPLICANTS CURRENT DRIVERS LICENSE or CURRENT PASSPORT

CURRENT
ADDRESS _____ CITY, STATE _____ ZIP _____
EMAIL: _____ PH: _____ EMAIL: _____ PH: _____

IF LEASING, CURRENT LANDLORD _____ PHONE _____

EMPLOYER: _____ OCCUPATION _____ HOW LONG? _____

SUPERVISOR: _____ PHONE _____

PETS: Heritage Pines Condo Association does not allow dogs.

SEE COMPLETE RULES FOR PROHIBITED VEHICLES & PARKING OF VEHICLES – NO COMMERCIAL VEHICLES

MAKE: _____ YEAR _____ MODEL _____ TAG _____ STATE _____

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OTHER PROPOSED OCCUPANT(S): ANYONE OVER THE AGE OF 18, NEEDS TO HAVE THEIR OWN APPLICATION.

NAME	RELATIONSHIP TO APPLICANTS ON THIS FORM	DATE OF BIRTH
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***ALL APPLICANTS AGREE TO CREDIT AND CRIMINAL BACKGROUND CHECKING AND
AUTHORIZE DISCLOSURE OF ALL INFORMATION TO THE ASSOCIATION**

*** A \$150.00 NON-REFUNDABLE FEE TO DELLCOR MANAGEMENT MUST ACCOMPANY EACH APPLICATION FORM
PAYABLE BY CASH, CHECK OR MONEY ORDER ONLY**

APPLICANT'S SIGNATURE, DATE

APPLICANT'S SIGNATURE, DATE

BOARD USE ONLY - WAS ORIENTATION GIVEN? _____ BY WHOM? _____

ASSOCIATION: [] APPROVAL [] DISAPPROVAL reason _____

SIGNATURE

TITLE

DATE

EMERGENCY CONTACT INFORMATION

Your Name _____ Unit # @ Heritage Pines _____

Person (other than yourself) you would want called in an **EMERGENCY** _____

Relationship to you _____ Phone _____ Email _____

PLEASE ANSWER **YES OR NO** TO THE FOLLOWING QUESTIONS:

Have you ever been evicted? _____ Have you ever been sued for property damage? _____

Have you ever left a rental property still owing money? _____

Have you ever been convicted of a crime? _____

Do you currently owe a delinquent rent to any previous landlords/management? _____

If you answered YES to any of the above, please explain below:

PLEASE KNOW: **HERITAGE PINES ONLY ALLOWS ANNUAL (minimum 1 year) LEASES**

Heritage Pines is governed by the Use Restrictions and Rules and Regulations concerning the use of units and the Condominium Property.

By signing this application, you agree to be aware and abide by all applicable Use Restrictions, Rules and Regulations governing the use of units and the condominium property.

By signing this application you certify that you have received a copy of the "Use Restrictions" and "Rules and Regulations" and further agree to take full responsibility for any guests that you have and that they will also abide by all Rules and Regulations.

By signing this application you consent to a Credit and Criminal Background Check and authorize disclosure of information by to the Association.

By signing this application you acknowledge that any violation of the terms, provisions and covenants of the Condominium Documents including the Rules and Regulations provides for IMMEDIATE ACTION as provided in those documents.

By signing this application you acknowledge that Heritage Pines Condo Assoc. has 15 (fifteen) days to consider this application after it is received by the Board of Directors and that occupancy of the unit before approval of this application will result in the **disapproval of the application.**

SIGNATURE OF APPLICANT(S)

SIGNATURE OF APPLICANT(S)

PRINT NAME OF APPLICANT(S)

PRINT NAME OF APPLICANT(S)

DATE

DATE

RETURN TO: DELLCOR MGMT- 310 PEARL AVE, SARASOTA, FL 34243 (941) 358-3366 or PENNY@DELLCOR.COM